

AUDIT AND STANDARDS COMMITTEE

Thursday, 17th March, 2022
6.30 pm





AUDIT AND STANDARDS COMMITTEE

ROOMS 2 & 3, TOWN HALL

Thursday, 17th March, 2022 at 6.30 pm

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall or the Contact Centre, Parker Lane, Burnley. Forms are also available on the Council's website <https://bit.ly/2BWX7d2>

Whilst we have returned to holding meetings in person we have limited space for members of the public to attend due to Public Health guidance. Should you wish to attend you are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

To approve as a correct record the minutes of the previous meeting.

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3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

- 7) *Financial Management Code*** 11 - 24
To consider a report setting out the requirements of the Financial Management Code.
- 8) *Audit Findings Report 2020-21 Grant Thornton*** 25 - 60
To consider a report from Grant Thornton.
- 9) *Internal Audit Progress Report Q3 2021-22*** 61 - 68
To inform members of the work undertaken by Internal Audit for the period 1st October to 31st December 2021.
- 10) *Final Accounts Arrangements 2021-22*** 69 - 88
To consider a report setting out requirements for the closure of the 2021-22 Accounts.
- 11) *Strategic Risk Register*** 89 - 108
To update members on the Strategic Risk Register.
- 12) *Internal Audit Plan 2022-23*** 109 - 112
To inform on the audit planning process and seek approval from members on the proposed Internal Audit plan for 2022-23.
- 13) *Audit & Standards Committee Terms of Reference*** 113 - 124
To review the terms of reference for the Committee, and make relevant recommendations to Full Council.

MEMBERSHIP OF COMMITTEE

Councillors

Councillor Lord Wajid Khan of Burnley (Chair)
Councillor Howard Baker (Vice-Chair)
Councillor Charlie Briggs
Councillor Phil Chamberlain
Councillor Tom Commis

Councillor Beatrice Foster
Councillor Lubna Khan
Councillor Asif Raja
Councillor Andy Wight

Co-opted Members

Councillor Kathryn Haworth, Habersham Eaves Parish Council
Councillor Gill Smith, Cliviger Parish Council
David Swift, Independent Member
Stuart Arnfield, independent Member

External Auditor

Helen Stevenson, Grant Thornton-External Auditor
Georgia Jones, Grant Thornton-External Auditors

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